

BUDDHIST COMPASSION RELIEF TZU CHI FOUNDATION (SINGAPORE BRANCH)

(UEN: S93SS0148C)

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2012

Buddhist Compassion Relief Tzu Chi Foundation (Singapore Branch), thereafter called "The Foundation" was registered with Register of Societies on 20/09/1993, and registered under the Charities Act as Charity on 26/01/1994 respectively.

Charity Registration Number : 1000

ROS UEN Number : S93SS0148C

IPC Number : IPC000620

Registered Address : 9 Elias Road, Singapore 519937

Board of Director : The Board of Directors comprises the following: -

Name	Designation
1) Toh Kim Kiat	President
2) Teo Chee Seng	Secretary
3) Chang Chung Kuei-Chen	Assistant Secretary
4) Koh Cheng Hwa	Treasurer
5) Chang Horng Lin	Member
6) Lin Pi-Yu	Member
7) Lin Su-Yin	Member
8) Ong Wee Heng	Member
9) Sim Hee Chew	Member
10) Boh Shu Hui	Member
11) Liu Ming Ta	Member

Sector Administrator : Ministry of Social and Family Development (MSF)

Banker : FCB, UOB, OCBC, and CIMB

Auditor : RSM Chio Lim LLP
Public Accountants and Certified Public Accountants, Singapore

OBJECTIVES

The Foundation is founded by Dharma Master Shih Cheng Yen, based on the Buddha's "all loving and all merciful" great compassionate spirit. The Foundation's guiding principle on Charity is to "Help The Poor and Educate The Rich (济贫教富).

The Foundation's missions focus on giving material aid to the needy and inspiring love and humanity to both givers and receivers. In addition to Charity, the Foundation dedicates itself in the fields of Medicine, Education, and Environmental Protection. It also promotes humanistic values and community volunteerism. Through helping those in needs, the Foundation's volunteers take on the path of bodhisattva practices, to spread the spirit of selfless Great Love.

POLICIES

Finance & Funding

The Foundation is funded by public donations. Most donors would contribute their monthly donations to the Foundation through Commissioners, who are personally commissioned by Master Cheng Yen. All donations collected by the Foundation are used according to the specified purpose for which they are given as stated by the donors, namely; Local Relief Fund, General Fund, and/or International Relief Fund (if applicable).

COMPLIANCE OF IPC GOVERNANCE EVALUATION CHECKLIST

The Foundation has fully complied with the guidelines of the Code of Governance Evaluation Checklist for the Institutions Of A Public Character (IPC). Full Checklist is available at www.charities.gov.sg

REVIEW OF FINANCIAL STATEMENT AND EXPLANATION OF MAJOR FIANANCIAL TRANSACTIONS.

The Foundation recorded a surplus of \$1,170,050, of which a surplus of \$1,219,744 from Unrestricted Funds, and a deficit of \$49,694 from Restricted Funds.

Fund generating activities during the year has generated a total of \$1.22 million, of which \$0.49 million was for Local Relief Fund, \$0.17 million was for General Fund, and \$0.56 million was raised under Restricted Fund for the victims of Hurricane Sandy in US.

The 2 Fund Raising Events with NCSS's approval (National Council of Social Service) in 2012 were: -

1. Hurricane Sandy Relief

Under the NCSS Approval no. 2012110242 and MCCY Approval Ref no. 0053/2012, the Foundation has raised a total of \$557,936 from 18/11/2012 to 30/12/2012 via Street Collection, Pledge cards, and general public/institutional donations for the victims of Hurricane Sandy's victim in USA. After deducting the related expenditures of \$3,061, net proceed of \$554,875 was remitted to Buddhist Compassion Tzu Chi Foundation, USA to dispense relief aids in FY2012.

2. Placement of Donation box

Under the NCSS Approval Ref no. 2011110195, a total of \$124,752 was raised during the year via the placement of a donation box in front of Golden Mile Complex.

STATEMENT OF ACCOUNTS

Statement of Accounts for the financial year ended 31 December 2012 is attached.

STAFF STRENGTH

Staff is recruited locally and comprised of paid employees and full time volunteers.

As at 31.12.2012, the breakdown of the staff strength is as follows:

Current Designation	Number of Staff	Nationality
CEO*	1	Singaporean
Deputy CEO*	4	2 Singaporean / 2 Singapore PR
Administration Manager*	1	Singaporean
Head of Videography & Publication*	1	Singapore PR
Finance Manager	1	Singaporean
Senior Accountant	1	Singaporean
Accounts Executive	1	Singaporean
Data Entry cum Clerical Account Assistant	1	Singapore PR
Data Entry cum Account Assistant	1	Malaysian
Administrative Secretary	3	2 Singapore PR / 1 Malaysian
General Affairs Administrator	1	Singaporean
General Affairs Assistant	1	Malaysian
General Worker	1	Singaporean
HR Administrator	1	Singapore PR
Social Service Officer	2	Singaporean
Social Service cum Clerical Assistant	1	Singapore PR
Community Education Administrator	1	Singaporean
Jing Si Culture Administrator	1	Malaysian
Journal Editor	1	Singapore PR
Videographer	2	Malaysian
Graphic Designer	2	1 Singaporean / 1 Malaysian
Documentary Administrator	1	Singapore PR
IT Administrator	2	Malaysian
Medical Consultant**	1	Singaporean
TCM Physician	2	1 Singaporean / 1 Malaysian
Free Clinic Administrator	2	1 Singaporean / 1 Malaysian
Staff Nurse	3	2 Singaporean / 1 Singapore PR
Total	40	

TOTAL HEADCOUNT : Paid Employees : 33 / * Full Time Volunteers : 07

**** STAFF WITH MORE THAN \$100,000.00 ANNUAL REMUNERATION :** 01

2012 CALENDAR OF EVENTS

Routine Events of the Month

Category	Time	Event Name
Charity	Every 4th Sunday afternoon	Voluntary service to Sun Love Home
Charity	Every 3rd Friday afternoon	Voluntary service to Hospice Care Association
Charity	Every 4th Sunday afternoon	Voluntary service to Institute of Mental Health
Medical	Every Tuesday, Thursday, Saturday	Free Health Screening
Medical	Every Sunday morning	Free Medical Consultation at Jurong Medical Centre (Western)
Medical	Every Thursday morning	Free Medical Consultation at Jurong Medical Centre (Dentist)
Medical	Every 3rd Saturday quarterly	Blood Donation Drive at Senja Cashew CC
Medical	Every 4th Saturday quarterly	Blood Donation Drive at Pasir Ris and Jurong West
Medical	Every Last Friday	Blood Donation Drive at Toa Payoh Central CC
Medical	Every Last Thursday	Blood Donation Drive at Tampines Central CC
Education	Every 1st Sunday morning	Parent-Child Enrichment Class
Education	Every 4th Sunday morning	Teenagers Class
Culture	Every Tuesday evening	Chinese Calligraphy Class
Culture	Every Friday evening	Chinese Ink Painting Class
Culture	Every Wednesday evening	Gu Zheng Class (Advanced)
Culture	Every Monday evening	Sign Language Class
Culture	Every Monday evening	Yoga Class (Elementary 1)
Culture	Every Thursday morning	Yoga Class
Culture	Every Thursday evening	Yoga Class (advanced)
Culture	Every Tuesday morning	Tai Ji Quan Class
Culture	Every Thursday evening	Photography Class (Elementary)
Culture	Every Tuesday evening	Photography Class (advanced)
Culture	Every Monday afternoon	Flower Arrangement Class
Culture	Every Wednesday evening	Flower Arrangement Class
Culture	Every Monday Afternoon	Plain Art Class
Culture	Every Wednesday evening	Arts of Pressed Flower Class (Mix)
Culture	Every Wednesday evening	Guitar Class
Culture	Every Thursday evening	Singing Class
Culture	Every Friday evening	Cooking Class
Culture	Every Friday evening	Erh Hu Class
Culture	Every Thursday afternoon	Ping Bu Class
Recycling	Every Thursday	Recycling Activities at Bukit Ho Swee recycling point
Recycling	Every 2nd Thursday Evening	Recycling Activities at Tiong Bahru recycling point
Recycling	Every 2nd Sunday morning	Recycling Activities at 26 community recycle points
Others	Every 1st Saturday afternoon	Sharing Session (English)
Others	Every 1st Friday evening	Sharing Session (Mandarin) for Cultural Volunteers
Others	Every 2nd Saturday afternoon	Sharing Session (Mandarin) for Educational Volunteers
Others	Every 2nd Saturday evening	Sharing Session (Mandarin)
Others	Every 2 nd & 4 th Wednesday evening	Daytime Sharing Session (Mandarin)
Others	Every Quarterly	Grey Uniform/ New Volunteer Training Session
Others	Every Quarterly	Advanced Volunteer Training Session

Major Events

Month	No	Event
January	1	Chinese New Year Cookies making
	7&8	2011 Tzu Chi Year-End Blessing Ceremony
	15	2011 Year End Care Recipients Distribution (Charity)
February	12	Inspirational Talk on Volunteerism by David Liu
	24	Inspirational Talk on Volunteerism by Taiwan Entrepreneur Volunteers
	19	Commissioners Trainee Training at Jing Si Tang (1st Intake)
	24-26	Promote Recycling Awareness and Recycled By-Product at NATAS Fair
March	18	Volunteers Training Course (1st Intake)
	18	New Recruitment Training English Course (1st Intake)
	23-26	Participation of Training Camp for Recycling Group at Taiwan
	30-1.4	Overseas Medical Mission at Homagama Base Hospital, Sri Lanka
April	6	Charity Volunteer Training Session (Home Visit)
	14	Tzu Chi 46th Anniversary Sharing Session
	15	Commissioner Training Course (Half Day)
	20-23	Educational Tour for Local Entrepreneurs to Taiwan
	28	Cultural Talk by Taiwanese Musician cum Producer Rio Lee
May	11	Inspirational Talk by Global Tzu Chi Volunteer Coordinator, Stephen Huang
	13	6th Anniversary celebration cum world peace interfaith prayer ceremony at Yio Chu Kang Stadium
	20	Commissioners Trainee Training at Jing Si Tang (2nd Intake)
	26	Graduation Ceremony for Continuing Educational Programs (Term 1)
	27	Volunteers Appreciation Event (East Zone)
	28-29	Educational Camp at Maha Bodhi School
June	3	Volunteers Appreciation Event (South Zone)
	8	Volunteers Appreciation Event (North Zone)
	15-19	Global Team Leaders Training and Sharing Course at Taiwan
	23	Motivation Talk on Leadership by Gao Ming Zhi
	22-24	Educational Camp 2012 for Volunteers
	24	Volunteers Appreciation Event (TIMA)
July	8	Public Health Screening at Yu Hua Community Centre
	15	New Volunteers Training English Course (2nd Intake)
	21	Gathering and Sharing Session by Tzu Chi Global Entrepreneur Volunteers
	22	Cultural Musical Concert "Voice of Great Love" performed by Israeli Tenor David D'or

Month	No	Event
July	28-29	Tzu Chi Collegiate Youth Retreat Camp
August	16	Enrollment Introduction & Medical Talk by Tzu Chi University , Taiwan
	18-19	Lunar Seven- Auspicious Month Awareness
	20	Commissioners Training at Jing Si Tang (3rd Intake)
	1 Aug-30 Sept	Mid-Autumn Mooncake Baking and Charity Sale
September	16	New Volunteers Training Course (3rd Intake)
	23	Book Launching & Inspirational Talk by David Liu
	30	Lantern Festival Relief Day to Care Recipients (Charity)
	27 Sept-1 Oct	2012 Global Tzu Chi International Medical Convention at Taiwan
October	10	Volunterism Inspirational Talk by Global Tzu Chi Volunteer Coordinator, Stephen Huang
	21	Commissioner Training Course (Half Day)
November	4	Free Health Screening at Cashew CC
	10	Course Completion Ceremony for Term 2 Educational Programs
	13	Volunteer Training Session2 (Home Visit)
	16	Educational Sharing Session for Tzu Chi Education Group Volunteers at Mituo School
	16	Motivational Talk on Parent-Child Bonding by Taiwan Teacher Associate Volunteer
	17	Volunteer Training by Taiwan Teacher Associate Volunteer
	17	Creating a Happy Campus Sharing by Taiwan Teacher Associate Volunteer at Maha Bodhi School
	18	Commissioner Trainees Training Course (4th Intake)
	24-25	Educational Camp for Tzu Chi Teenager Class and Secondary Students
	28 Nov-2 Dec	Participation in Global Volunteers Retreat and Certification of Commissioners at Taiwan
	13 Nov-10 Dec	USA Relief 2012-Fund Raising Project
December	15-16	Seeds of Hope Presentation Ceremony (East Zone)
	16	Seeds of Hope Presentation Ceremony (North & South Zone)
	20	Gathering and Sharing Session for Local Entrepreneur Volunteers
	23	Daai (TV) Nite - Drama Show at Kallang Theatre
	25	Volunteers Training Course (4th Intake)
	25	New Recruitment Training English Course (3rd Intake)
	21-26	Global Ci-Qing Day cum Overseas Post-Graduate Leaders Training Camp at Taiwan

FUTURE PLANS AND COMMITMENTS

CHARITY MISSION

A) Financial Assistance & Befriending Supports

We are working closely with the government and non-government parties involving in providing relief to the poor and needy, be it financial assistance or befriending supports.

The financial assistance consists of Monetary, Medical, Education and Emergency Relief.

In year 2009, we extended our Medical Relief to Singapore Changi Prison (Cluster A, Cluster B and Changi Women Prison), assisting in-mates with their HIV medication. Besides medical relief, we have also conducted HIV Awareness Talk to pre-release in-mates; with an average of 30 in-mates per session. In 2012, an estimated no of 50-55 (monthly) in-mates have benefited from our assistance, with an approximate amount of S\$200,000 was utilized to aid this group of in-mates.

In 2005, we started the Interim Dialysis Assistance, since 2012, we handled an average of 25-30 cases per month. An approximate amount of S\$350,000 has been utilized to aid the patients.

Distribution Day and gathering events were arranged and extended to all our recipients on festive seasons and special occasions about 2-4 times a year.

B) The "Seeds of Hope" Financial Assistance Scheme (SOH)

The program was launched in June 2009 to provide transportation and meal subsidies to needy Secondary students. Currently, we have 58 Secondary Schools, 19 Primary Schools, 7 Children's Home and 3 ITE under our assistance scheme. Since 2011, we have also accepted referral from schools for their students' families that require further financial aids. Our charity home visit team would then follow up with assessments and conduct monthly visits to keep tab of the families' condition.

We estimated there were a total of 3700 students benefited from Year 2012 program. An approximate amount of S\$1,500,000 has been utilized to aid these students.

C) Befriending Care Services

Every month, our volunteers provide regular befriending services at 3 different institutions (HCA Hospice Care, SunLove Home, IMH).

We also conduct regular training sessions for our charity home visits volunteers to enhance their case assessment/management and befriending abilities.

In total, our Charity Mission has executed an approximate amount of \$2.6 million in 2012 for the above endeavour.

D) NEW PROJECTS

D1. Prison Befriending Sharing Service

In 2009 we started assisting HIV inmates with their ARV medication under our Medical Assistance, and held monthly sharing session with them (inmates). With the monthly care service, Prison Officers and Wardens noticed the positive changes of the in-mates' behaviour and attitude, and put up request to extend our sharing services to other in-mates not under our Foundation's assistance.

In year 2013, we plan to extend the sharing session from Cluster B, and if with good response, we shall then consider extending to other Clusters and Housing Units.

We shall also extend assistance in the Prison Aftercare Program by providing interim financial aids to inmates upon their release, and their family during their incarceration.

D2. Partnership with Community Agencies

We continue to partner with Community Development Council (CDC), Chinese Development Assistance Council (CDAC), and Family Service Center (FSC) for monetary relief to disadvantaged families, and with all public hospitals (TTSH, NUH, SGH, CGH, KTP, KKH) for both medical and monetary relief to needy patients. We would also explore new opportunity and better collaboration with other NGO and/or VWO to join forces and share the resources so as to provide better assistance to the needy community.

D3. Hearing Aid Program for Needy Patients

In 2012 research shown there were about 8000+ patients registered for hearing loss test but, less than 2000 patients can effort to pay for the devices or implant. Medical Social Worker from Tan Tock Seng Hospital approached our Foundation for Hearing Aid Devices Assistance for needy patients.

In year 2013, we plan to work with TTSH to provide **Hearing Aid Program** for needy patients, who will be assessed and short-listed by MSW before referring to our Foundation. The program will be based on a one-time assistance to supplement the hearing aid, follow by monthly befriending service for three months before case termination. The cheapest device would costs about \$1000-1500 per set.

D4. Pregnancy Antenatal Care Program

The importance of antenatal checkup is to prevent Complications of pregnancy, and diseases being detected to affect the pregnancy. Benefits from the care will improve the survival and health of babies directly by reducing stillbirths and neonatal deaths, and promote and establish good health before childbirth, and the early post-natal period. As there was no public funding for this program, many pregnant women will choose to skip this antenatal checkup.

In year 2013, we plan to work with KKH to provide **Pregnancy Antenatal Care Program** to needy family. This program will be divided into three Trimester; First Trimester (1-12 week of pregnancy), Second Trimester (13 –27 weeks) and Third Trimester (28 weeks to birth), total assistance would cost about \$800 per patient. Case will be reviewed and/or terminated upon the 1st month celebration of the newborn.

MEDICAL MISSION

Due to costly healthcare, middle and low income groups often face difficulty paying for medical treatment and frequently lead to some delay in getting treatment. Regular health checks are thus crucial in improving disease detection and prevention. In year 2007, our foundation set up a free medical clinic at Blk 90, Redhill Close #01-1400, and subsequently in year 2010, a health screening center at Blk 328 Jurong East Street 31 #01-138. Both providing medical services for Singaporeans, Permanent Residents and long term visit pass holders.

On July 2012, Tzu Chi Free Health Screening Center extended its service and was renamed as Tzu Chi Free Health Screening and Medical Clinic.

Tzu Chi Free Health Screening and Medical Clinic – Free Health Screening Service

To promote early intervention, Tzu Chi Free Health Screening and Medical Clinic (Fuhui Clinic) started doing free health screening for the public in August 2010. Through the blood tests conducted, the public would be aware of their current health status.

NEW: Tzu Chi Free Health Screening and Medical Clinic – GP Services

After conducting health screening for the public, some were diagnosed with chronic illnesses and needed medical attention. In July 2011, with the joining of Doctor Edwin Lim, Tzu Chi Health Screening Center expanded its services to include clinic consultations and medication dispensary for patients who qualify financially. On April 2012, our clinic joined Singapore's nationwide Community Health Assistance Scheme (CHAS) to reach out to more beneficiaries.

NEW: Tzu Chi Free Health Screening and Medical Clinic – Dental Services

In January 2012, Tzu Chi Free Health Screening and Medical Clinic partnered with National Kidney Foundation (NKF) to provide dialysis patient with dental services. Many dialysis patients were found to be under nourished because of poor dentition. With this reason, our TIMA dental surgeon, Dr. Ong Chin Kian, volunteered to lead the formation of a dental team at Fuhui Clinic, providing services such as making dentures, scaling, filling and extraction.

NEW: Tzu Chi Free Health Screening and Medical Clinic – Eye Screening

On August 2012, our clinic also extended our health screening service to include eye screening for the elderly and those patients who needed detailed eye check-up after doctor's consultation. A group of TIMA opticians, optometrists and ophthalmologists now volunteer regularly at our clinic to assist in vision checks, screening patient for glaucoma, cataract, retinopathy and other eye diseases.

Tzu Chi Free Clinic – General Medicine

On November 2008, our clinic move from Chinatown to Redhill to serve low privilege group with free medical and dental services.

NEW: Tzu Chi Free Clinic – Home Medical Care

On Feb 2012, medical home visits were started, with 2 teams of doctors and nurses moving out twice a month to reach out to the poor and elderly living in rental flats.

NEW: Tzu Chi Free Clinic – Traditional Chinese Medical Services (General Consultation and Acupuncture Treatment)

On October 2012, our clinic extended free Traditional Chinese Medicine service hours from half day (Sundays mornings) to five and a half days (Mondays to Fridays whole days; Sundays mornings). The beneficiaries were also expanded from Tzu Chi recipients to the public. A group of Traditional Chinese Medicine doctors volunteer regularly at our clinic to help in general consultation and acupuncture treatment.

SUMMARY OF MEDICAL SERVICES:

Tzu Chi Health Screening Services and Medical Clinic (Jurong East):

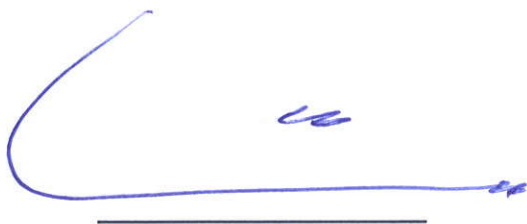
- Targeted Health Screening (Every Tuesdays, Thursdays and Saturdays mornings)
- Free Clinic Services (Every Mondays to Saturdays mornings)
- Dental Services (for NKF patients/patients under our clinic service that qualify the financial assessment / Tzu Chi Care Recipients) [Every Tuesdays and Thursdays afternoon]
- Eye Screening (for patients under our care that qualify the financial assessment/ Tzu Chi Care Recipients) [Optometrist: Every 1st Saturday of the month. Optician: Every 2nd and 4th Thursday of the month. Ophthalmologist: Every 4th Saturday of the month]

Tzu Chi Free Clinic (Redhill):

- Medical Clinic Services (for CHAS card holders/ PA cards or Community Medical Benefits Card holders/ NKF patients/ HOME patients/ Tzu Chi Care Recipients/ Patients under our clinic service that qualify the financial assessment) [Every Sunday mornings]
- Dental Services (for Patients under our clinic service that qualify the financial assessment / Tzu Chi Care Recipients) [Every Sunday mornings]
- Traditional Chinese Medical Services-General Consultation and Acupuncture Treatment (for Singaporeans, PRs, and work/student/long-term visit pass holders) [Every Mondays to Fridays morning and afternoons, Sundays mornings]

Community Services

- Continue to work closely with Singapore Red Cross to organize community blood donation drives to meet local blood demand.
- Monthly blood donation on the last Tuesday of each month at Tzu Chi Free Health Screening and Medical Clinic.
- Collaborations with grass root organizations in the community to provide public health screening twice a year - on blood sugar levels, cholesterol, blood pressure, pulse check, body temperature, height, and weight measurement etc. Information counters for both western and Chinese medicine are also made available.

A handwritten signature in blue ink, consisting of a large, sweeping curve on the left that extends horizontally to the right, with a small flourish above the main line.

Low Swee Seh
Chief Executive Officer

Date: 11 March 2013

