

BUDDHIST COMPASSION RELIEF TZU CHI FOUNDATION (SINGAPORE BRANCH)
(UEN: S93SS0148C)

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2013

Buddhist Compassion Relief Tzu Chi Foundation (Singapore), thereafter called "The Foundation" was registered with Register of Societies on 20/09/1993, and registered under the Charities Act as Charity on 26/01/1994 respectively.

Charity Registration Number : 1000

ROS UEN Number : S93SS0148C

IPC Number : IPC000620

Registered Address : 9 Elias Road, Singapore 519937

Board of Director : The Board of Directors comprises the following: -

Name	Designation
1) Toh Kim Kiat	President
2) Teo Chee Seng	Secretary
3) Chang Chung Kuei-Chen	Assistant Secretary
4) Boh Shuhui	Treasurer
5) Chang Horng Lin	Member
6) Lin Pi-Yu	Member
7) Lin Su-Yin	Member
8) Ong Wee Heng	Member
9) Sim Hee Chew	Member
10) Koh Cheng Hwa	Member
11) Liu Ming Ta	Member

Sector Administrator : Ministry of Social and Family Development (MSF)

Bankers : UOB, FCB, OCBC, and CIMB

Auditor : RSM Chio Lim LLP
Public Accountants and Certified Public Accountants, Singapore

OBJECTIVES

The Foundation is founded by Dharma Master Shih Cheng Yen, based on the Buddha's "all loving and all merciful" great compassionate spirit. The Foundation's guiding principle on Charity is to "Help The Poor and Educate The Rich (济贫教富).

The Foundation's missions focus on giving material aid to the needy and inspiring love and humanity to both givers and receivers. In addition to Charity, the Foundation dedicates itself in the fields of Medicine, Education, and Environmental Protection. It also promotes humanistic values and community volunteerism. Through helping those in needs, the Foundation's volunteers take on the path of bodhisattva practices, to spread the spirit of selfless Great Love.

POLICIES

Finance & Funding

The Foundation is funded by public donations. Most donors would contribute their monthly donations to the Foundation through Commissioners, who are personally commissioned by Master Cheng Yen. All donations collected by the Foundation are used according to the specified purpose for which they are given as stated by the donors, namely; Local Relief Fund, General Fund, and/or International Relief Fund (if applicable).

COMPLIANCE OF IPC GOVERNANCE EVALUATION CHECKLIST

The Foundation has fully complied with the guidelines of the Code of Governance Evaluation Checklist for the Institutions Of A Public Character (IPC). Full Checklist is available at www.charities.gov.sg

REVIEW OF FINANCIAL STATEMENT AND EXPLANATION OF MAJOR FIANANCIAL TRANSACTIONS.

The Foundation recorded a surplus of \$1,477,122, of which a surplus of \$1,498,736 from Unrestricted Funds, and a deficit of \$21,614 from Restricted Funds.

Fund generating activities during the year has generated a total of \$1.99 million, of which \$0.73 million was for Local Relief Fund, \$0.17 million was for General Fund, and \$1.08 million was raised under Restricted Fund for the victims of Typhoon Haiyan in Philippines.

The 3 Fund Raising Events with NCSS's approval (National Council of Social Service) in 2013 were: -

1. Chinese New Year Charity Fair

Under the NCSS Approval no. 2012110246, the Foundation has collected a total of \$732,801.60, and a net proceed of \$552,003.22 was raised for Local Relief Fund after deducting expenditures of \$180,798.38 in January 2013.

2. Philippines Typhoon Relief

Under the NCSS Approval no. 2013110239, and MCCY Approval Ref no. 0049/2013, the Foundation has raised a total of \$1,086,717.07 from 25/11/2013 to 31/12/2013 via Street Collection, Pledge cards, and general public/ institutional donations for the victims of Typhoon Haiyan's victims in Philippines. After deducting the related expenditures of \$3,920.04, a net proceed of \$1,082,797.03 was donated to Buddhist Compassion Tzu Chi Foundation, Philippines to dispense relief aids.

3. Placement of Donation box

Under the NCSS Approval Ref no. 2012120270, a total of \$124,339.53 was raised for our General Fund during the year via the placement of a donation box in front of Golden Mile Complex.

STATEMENT OF ACCOUNTS

Statement of Accounts for the financial year ended 31 December 2013 is attached.

STAFF STRENGTH

Staff is recruited locally and comprised of paid employees and full time volunteers, and as at 31 December 2013, the breakdown of the staff strength is as follows: -

Current Designation	Number of Staff	Nationality
CEO*	1	Singaporean
Deputy CEO*	4	2 Singaporean / 2 Singapore PR
Administration Manager*	1	Singaporean
Head of Videography & Publication*	1	Singapore PR
Head of Pre School*	1	Singapore PR
Finance Manager	1	Singaporean
Senior Accountant	1	Singaporean
Accounts Executive	1	Singapore PR
Data Entry cum Clerical Account Assistant	1	Singapore PR
Deputy Head of Administration	1	Singaporean
Administrative Secretaries	3	2 Singapore PR / 1 Malaysian
General Affairs Administrator	1	Singaporean
General Affairs Assistant	1	Singapore PR
General Worker	1	Singaporean
HR Administrator	1	Singapore PR
Social Service Officers	3	2 Singaporean / 1 Malaysian
Social Service cum Clerical Assistant	1	Singapore PR
Community Education Administrator	1	Singaporean
Jing Si Culture Administrator	1	Malaysian
Journal Editors	2	1 Singapore PR/ 1 Malaysian
Videographers	2	1 Singapore PR/ 1 Malaysian
Graphic Designer	2	1 Singaporean / 1 Malaysian
Documentary Administrator	1	Singapore PR
IT Administrators	2	2 Malaysian
Medical Consultant**	1	Singaporean
TCM Physicians	2	1 Singaporean / 1 Malaysian
Free Clinic Administrators	3	2 Singaporean / 1 Singapore PR
Staff Nurses	2	1 Singaporean / 1 Singapore PR
Pre School Principal	1	1 Singaporean
Total	44	

TOTAL HEADCOUNT: Paid Employees: 36 / * Full Time Volunteers: 08

** STAFF WITH MORE THAN \$100,000.00 ANNUAL REMUNERATION: 01

2013 CALENDAR OF EVENTS

Category	Time	Event Name
Charity	Every 4th Sunday afternoon	Voluntary service to Sun Love Home
Charity	Every 3rd Friday afternoon	Voluntary service to Hospice Care Association
Charity	Every 4th Sunday afternoon	Voluntary service to Institute of Mental Health
Medical	Every Sunday morning	Free Medical Consultation and Dental Service at Tzu Chi Free Clinic (Redhill)
Medical	Every Monday-Friday, 9.30am-12.30pm, 1.30pm-5pm. Every Sunday, 9am-12.30pm	Free Traditional Chinese Medical Services (General Consultation and Acupuncture Treatment)
Medical	Every 3rd Saturday quarterly	Blood Donation Drive at Senja Cashew CC
Medical	Every 4th Saturday quarterly	Blood Donation Drive at Pasir Ris and Jurong West
Medical	Every Last Friday	Blood Donation Drive at Toa Payoh Central CC
Medical	Every Last Thursday	Blood Donation Drive at Tampines Central CC
Education	Every 3th Sunday morning	Parent-Child Bonding Class
Education	Every 4th Sunday morning	Teenagers Class
Culture	Every Monday afternoon	Flower Arrangement Class
Culture	Every Monday evening	Sign Language Class
Culture	Every Monday evening	Yoga Class (Elementary 1)
Culture	Every Monday evening	Gu Zheng Class (Advanced, Elementary 1)
Culture	Every Monday evening	Chinese Ink Painting Class
Culture	Every Monday evening	Short-term Cooking class (Western cuisine)
Culture	Every Tuesday morning	Tai Ji Quan Class
Culture	Every Tuesday evening	Photography Class (Advanced)
Culture	Every Tuesday evening	Chinese Calligraphy Class
Culture	Every Wednesday evening	Arts of Pressed Flower Class (Mix)
Culture	Every Wednesday evening	Guitar Class
Culture	Every Wednesday evening	Yoga Class (Elementary 2)
Culture	Every Wednesday evening	Short-term Cooking class (Eastern cuisine)
Culture	Every Wednesday evening	Short-term Cooking class (Home-cooked style)
Culture	Every Thursday morning	Yoga Class (Elementary)
Culture	Every Thursday afternoon	Patchwork & Quilting Class
Culture	Every Thursday evening	Yoga Class (advanced)
Culture	Every Thursday evening	Photography Class (Elementary)
Culture	Every Thursday evening	Plain Art Class
Culture	Every Friday afternoon	Healthy Vegetarian Cooking Class
Culture	Every Friday evening	Chinese Ink Painting Class
Culture	Every Friday evening	Singing Class
Recycling	Every Thursday	Recycling Activities at Bukit Ho Swee recycling point
Recycling	Every 2nd Thursday Evening	Recycling Activities at Tiong Bahru recycling point
Recycling	Every 2nd Sunday morning	Recycling Activities at 29 community recycle points
Others	Every 4th Sunday afternoon	Sharing Session (English)
Others	Every 1st Friday evening	Sharing Session (Mandarin) for Cultural Volunteers
Others	Every 2nd Saturday afternoon	Sharing Session (Mandarin) for Educational Volunteers
Others	Every 2nd Saturday evening	Sharing Session (Mandarin)
Others	Every 2 nd & 4 th Wednesday evening	Daytime Sharing Session (Mandarin)
Others	Every Quarterly	Grey Uniform/ New Volunteer Training Session
Others	Every Quarterly	Advanced Volunteer Training Session

Major Events

Month	No	Event
January	1	Chinese New Year Cookies making
	6	Commissioner Training Course (Half Day)
	12 & 13	2012 Tzu Chi Year End Blessing Ceremony
	19	2012 Year End Care Recipients Distribution (Charity)
	21	Medical Talk by Dr Xu Rui Yun 許瑞雲
	26 - 27	Festive Charity Fair
February	18	Cultural Talk & Sharing on the Water Repentance Sutra stage adaptation by Taiwanese Opera Artiste 許亞芬
	28/2-05/3	Educational Tour for Local Entrepreneurs to Taiwan
March	3	Commissioners Trainee Training at Jing Si Tang (1st Intake)
	3	Commissioner Training Course (Half Day)
April	5	Gathering and Sharing Session by Tzu Chi Global Entrepreneur Volunteers
	7	Volunteers Training Course (1st Intake)
	7	New Recruitment Training Course (1st Intake)
	7	Commissioner Training Course (Half Day)
	12-14	Cultural Talk & Educational Exchange by Tzu Chi Taiwan Veteran educators
May	1	Charity Volunteer Training Session (Home Visit)
	3	Tzu Chi Anniversary – Morning Assembly via VMeet with Taiwan
	12	Tzu Chi 47th Anniversary celebration cum world peace interfaith prayer ceremony at Bedok Stadium
	19	Global Tzu Chi Collegiate Youth Recycle Project “Save the Earth With Love”
	26	Graduation Ceremony for Continuing Educational Programs (Term 1)
	26	English speaking Volunteer Training
June	1	SOH Thanksgiving & Appreciation Ceremony
	2	Commissioners Trainee Training at Jing Si Tang (2nd Intake)
	6-10	Exhibition & Book Fair
	29	Traditional Chinese Medicine Talk (Topic: Prevention and treatment of depression)
	30	Volunteers Training Course (2nd Intake)
July	7	Public Health Screening at Yu Hua Community Centre
	7	Commissioner Training Course (Half Day)
	12-14	Cultural performed by Tzu Chi Taiwan College of Technology
	23-28	Educational Camp 2013 for Volunteers
	27-28	Lunar Seven- Auspicious Month Awareness

Month	No	Event
August	2-4	Tzu Chi History Compilation workshop
	3	Inspirational Talk on Jing Si Aphorism by Hong Jing Yuan- 洪靜原
	4	New Volunteers Training Course (3rd Intake)
	4	Commissioner Training Course (Half Day)
	8	Tzu Chi Collegiate Youth Retreat Camp
	15-20	Participation of Training Camp for Recycling Group at Taiwan
	31	Lantern Festival Relief Day to Care Recipients (Charity)
September	1	Commissioners Training at Jing Si Tang (3rd Intake)
	1	Commissioner Training Course (Half Day)
	7	Tzu Chi Collegiate Youth One Day Camp
	16-20	2012 Global Tzu Chi International Medical Convention at Taiwan
	30-01/9	Cultural Talk & Educational Exchange by Tzu Chi Taiwan Veteran educators.
October	06	Tzu Chi Singapore 20 th Anniversary Celebration
	26	Graduation Ceremony for Continuing Educational Programs (Term 2)
	31-05/11	Educational Tour for Local Entrepreneurs to Taiwan
November	3	Commissioner Trainees Training Course (4th Intake)
	3	Commissioner Training Course (Half Day)
	5-10	Participation in Global Volunteers Retreat and Certification of Commissioners at Taiwan
	10	Free Health Screening at Cashew CC
	15	Educational Talk by Tzu Chi Teacher's Association
	19-30	Educational Camp for Tzu Chi Teenager Class and Secondary Students (Taiwan)
	28	Gathering and Sharing Session by Tzu Chi Global Entrepreneur Volunteers
December	14-15	Tzu Chi Year End Ceremony 2013
	18-22	Philippines Relief 2012-Fund Raising Project
	21-22	Seeds of Hope Presentation Ceremony (North & South Zone East Zone)
	23-31	Global Ci-Qing Day cum Overseas Post-Graduate Leaders Training Camp at Taiwan
	28-29	Educational Camp for Tzu Chi Teenager Class

FUTURE PLANS AND COMMITMENTS

CHARITY MISSION

A) Financial Assistance & Befriending Supports

We are working closely with the government and non-government parties involving in providing relief to the poor and needy, be it financial assistance or befriending supports.

The financial assistance consists of Monetary, Medical, Education and Emergency Relief.

In year 2009, we extended our Medical Relief to Singapore Changi Prison (Cluster A, Cluster B and Changi Women Prison), assisting in-mates with their HIV medication. Besides medical relief, we have also conducted HIV Awareness Talk to pre-release in-mates; with an average of 30 in-mates per session.

In year 2013, we extended the sharing session for Cluster B, with good response and released in-mates from Cluster B had been actively join Tzu Chi events and volunteering. We also extend assistance in the Prison Aftercare Program by providing interim financial aids to inmates upon their release, and their family during their incarceration

In 2013, an estimated no of 60-65 (monthly) in-mates have benefited from our HIV medication assistance, with an approximate amount of S\$140,000 was utilized to aid this group of in-mates.

In 2005, we started the Interim Dialysis Assistance, since 2013, we handled an average of 30-40 cases per month. An approximate amount of S\$440,000 has been utilized to aid the patients.

A1. Hearing Aid Program for Needy Patients

In 2012 research shown there were about 8000+ patients registered for hearing loss test but, less than 2000 patients can effort to pay for the devices or implant. Medical Social Worker from Tan Tock Seng Hospital approached our Foundation for Hearing Aid Devices Assistance for needy patients.

In year 2013, we worked with TTSH, SGH, CGH to provide **Hearing Aid Program** for needy patients, the program will be based on a one-time assistance to supplement the hearing aid or partial funding for the , follow by monthly befriending service for three months before case termination. Since 2013, an average of 14 cases and approximate amount of S\$22,000 has been utilized to aid the patients.

A2. Pregnancy Antenatal Care Program

The importance of antenatal checkup is to prevent Complications of pregnancy, and diseases being detected to affect the pregnancy. Benefits from the care will improve the survival and health of babies directly by reducing stillbirths and neonatal deaths, and promote and establish good health before childbirth, and the early post-natal period. As there was no public funding for this program, many pregnant women will choose to skip this antenatal checkup.

In year 2013, we worked with KKH to provide **Pregnancy Antenatal Care Program** to needy family. This program will be divided into three Trimester; First Trimester (1-12 week of pregnancy), Second Trimester (13 –27 weeks) and Third Trimester (28 weeks to birth), total assistance would cost about \$800 per patient. Case will be reviewed and/or terminated upon the 1st month celebration of the newborn.

Since 2013, an average of 6 cases and approximate amount of S\$22,000 has been utilized to aid the patients.

Distribution Day and gathering events were arranged and extended to all our recipients on festive seasons and special occasions about 2-4 times a year.

B) The “Seeds of Hope” Financial Assistance Scheme (SOH)

The program was launched in June 2009 to provide transportation and meal subsidies to needy Secondary students. In year 2013, 60 Secondary Schools, 21 Primary Schools, 8 Children's Home and 4 ITE under our assistance scheme. Since 2011, we have also accepted referral from schools for their students' families that require further financial aids. Our charity home visit team would then follow up with assessments and conduct monthly visits to keep tab of the families' condition.

We estimated there were a total of 3600 students benefited from Year 2013 program. An approximate amount of S\$1,350,000 has been utilized to aid these students.

C) Befriending Care Services

Every month, our volunteers provide regular befriending services at 3 different institutions (HCA Hospice Care, SunLove Home, IMH).

We also conduct regular training sessions for our charity home visits volunteers to enhance their case assessment/management and befriending abilities.

In total, our Charity Mission has executed an approximate amount of \$2.6 million in 2013 for the above endeavour

D) NEW PROJECTS

D1. Partnership with Community Agencies

Continue to partner with Community Development Council (CDC), Chinese Development Assistance Council (CDAC), and Family Service Center (FSC) for monetary relief to disadvantaged families, and with all public hospitals (TTSH, NUH, SGH, CGH, KTP, KKH) for both medical and monetary relief to needy patients. We would also explore new opportunity and better collaboration with other NGO and/or VWO to join forces and share the resources so as to provide better assistance to the needy community.

D2. SOH programme introduce Meritorius Awards

Since 2009, Tzu Chi Singapore has been offering the “Seeds of Hope” Financial Assistance Scheme to help needy children with their education. a total of 12,053 students an approximate amount of S\$4,648,000 has been utilized to aid these students, in year 2014, will be expanding the program by introducing the “Seeds of Hope Meritorious Awards” project, which aims to encourage character development and a wholesome attitude of learning in students.

The award recognizes and affirms needy students with good conduct and shown continued conscientious effort in their schoolwork despite coming from underprivileged family backgrounds. It is our hope that this will help complement moral and character education for students. Success student will be granted S\$300 for Primary School and S\$400 for Secondary School.

D3. Plan in Eldercare sector

Seeing the increase of aging population, there is need for mentally, socially and physically active basic level of care and support for the seniors to age in place. Planning to set up the senior Activity Centre to improve quality of life, prevent social isolation and outreach to isolated seniors to ensure wellbeing.

D4. Distribution Day

In year 2013 plan to increase the Distribution Day gathering events from 2-4 times a year to once monthly. Through the event hope to provide social and physical support to all our recipients so to improve their quality of life.

MEDICAL MISSION

Due to costly healthcare, middle and low income groups often face difficulty paying for medical treatment and frequently lead to some delay in getting treatment. Regular health checks are thus crucial in improving disease detection and prevention. In year 2007, our foundation set up a free medical clinic at Blk 90, Redhill Close #01-1400, and subsequently in year 2010, a health screening center at Blk 328 Jurong East Street 31 #01-138. Both providing medical services for Singaporeans, Permanent Residents and long term visit pass holders.

On July 2012, Tzu Chi Free Health Screening Center extended its service and was renamed as Tzu Chi Free Health Screening and Medical Clinic.

Tzu Chi Free Health Screening and Medical Clinic – Free Health Screening Service

To promote early intervention, Tzu Chi Free Health Screening and Medical Clinic (Fuhui Clinic) started doing free health screening for the public in August 2010. Through the blood tests conducted, the public would be aware of their current health status.

Tzu Chi Free Health Screening and Medical Clinic – GP Services

After conducting health screening for the public, some were diagnosed with chronic illnesses and needed medical attention. In July 2011, with the joining of Doctor Edwin Lim, Tzu Chi Health Screening Center expanded its services to include clinic consultations and medication dispensary for patients who qualify financially. On April 2012, our clinic joined Singapore's nationwide Community Health Assistance Scheme (CHAS) to reach out to more beneficiaries.

Tzu Chi Free Health Screening and Medical Clinic – Dental Services

In January 2012, Tzu Chi Free Health Screening and Medical Clinic partnered with National Kidney Foundation (NKF) to provide dialysis patient with dental services. Many dialysis patients were found to be under nourished because of poor dentition. With this reason, our TIMA dental surgeon, Dr. Ong Chin Kian, volunteered to lead the formation of a dental team at Fuhui Clinic, providing services such as making dentures, scaling, filling and extraction.

Tzu Chi Free Health Screening and Medical Clinic – Eye Screening

On August 2012, our clinic also extended our health screening service to include eye screening for the elderly and those patients who needed detailed eye check-up after doctor's consultation. A group of TIMA opticians, optometrists and ophthalmologists now volunteer regularly at our clinic to assist in vision checks, screening patient for glaucoma, cataract, retinopathy and other eye diseases.

NEW: Tzu Chi Free Health Screening and Medical Clinic – Home Medical and Home Nursing Service

Due to the increase in number of aging population, there is an increase need for patients who needs home care services, especially in the southwest area of Singapore where there are lesser home care service provider.

Hospital care management model has also changed towards caring of patients from their home environment. To meet the increasing needs, we started to provide basic home care services like changing of feeding tube, changing of catheters, wound management and medication management.

Hospitals' medical social worker will refer cases to Tzu Chi and the medical team together with a few volunteers will make home visits to these patient's house and provide our services to them.

Some of the charity assistance cases can also benefit from this service.

Our clinic is also planning to join the AIC Tote Board Funding in 2014 to set up a more established team with more manpower to cater to the aging population medical needs.

Tzu Chi Free Clinic – General Medicine

On November 2008, our clinic move from Chinatown to Redhill to serve low privilege group with free medical and dental services.

NEW: Tzu Chi Free Clinic – Home Medical Care

On Feb 2012, medical home visits were started, with 2 teams of doctors and nurses moving out twice a month to reach out to the poor and elderly living in rental flats.

NEW: Tzu Chi Free Clinic – Traditional Chinese Medical Services (General Consultation and Acupuncture Treatment)

On October 2012, our clinic extended free Traditional Chinese Medicine service hours from half day (Sundays mornings) to five and a half days (Monday to Friday & Sundays morning). The beneficiaries were also expanded from Tzu Chi recipients to the public. A group of Traditional Chinese Medicine doctors volunteer regularly at our clinic to help in general consultation and acupuncture treatment.

SUMMARY OF MEDICAL SERVICES:

Tzu Chi Health Screening Services and Medical Clinic (Jurong East):

- Targeted Health Screening (Every Tuesdays, Thursdays and Saturdays mornings)
- Free Clinic Services (Every Mondays to Saturdays mornings)
- Dental Services(for NKF patients/patients under our clinic service that qualify the financial assessment / Tzu Chi Care Recipients) [Every Tuesdays and Thursdays afternoon]
- Eye Screening (for patients under our care that qualify the financial assessment/ Tzu Chi Care Recipients) [Optometrist: Every 1st Saturday of the month. Optician: Every 2nd and 4th Thursday of the month. Ophthalmologist: Every 4th Saturday of the month]
- Home Medical and Home Nursing Services (referral from hospitals' medical social workers or Tzu Chi Charity department)

Tzu Chi Free Clinic (Redhill):

- Medical Clinic Services (for CHAS card holders/ PA cards or Community Medical Benefits Card holders/ NKF patients/ HOME patients/ Tzu Chi Care Recipients/ Patients under our clinic service that qualify the financial assessment) [Every Sunday mornings]
- Dental Services(for Patients under our clinic service that qualify the financial assessment / Tzu Chi Care Recipients) [Every Sunday mornings]
- Traditional Chinese Medical Services-General Consultation and Acupuncture Treatment (for Singaporeans, PRs, and work/student/long-term visit pass holders) [Every Mondays to Fridays morning and afternoons, Sundays mornings]

Community Services

- Continue to work closely with Singapore Red Cross to organize community blood donation drives to meet local blood demand.
- Monthly blood donation on the last Tuesday of each month at Tzu Chi Free Health Screening and Medical Clinic.
- Collaborations with grass root organizations in the community to provide public health screening twice a year - on blood sugar levels, cholesterol, blood pressure, pulse check, body temperature, height, and weight measurement etc. Information counters for both western and Chinese medicine are also made available.



Low Swee Seh
Chief Executive Officer

Date: 12 May 2014

